

# 2020 Research Training Program Scholarship

## Instructions for Applicants

### How to apply

**Step 1.** Check your eligibility. To be eligible to apply you must:

1. Be a current or future student, either domestic or international; and
2. Satisfy the entry requirements or be already admitted into a Masters by Research or Research Doctorate at Curtin University including meetings [Curtin's English proficiency levels](#).

**Step 2.** Submit a request for admission into Curtin University via eApplications. You will need to complete this step prior to submitting your scholarship application in order to be given a student ID number.

*Note: Applicants who only want admission into Curtin University ONLY when they will also be awarded a RTP Scholarship must indicate this on their eApplications for admission and scholarship application. If you are unsuccessful in being shortlisted for this scholarship, your application for admission will not be progressed. Selecting this option may delay the notification of the outcome of your application for admission.*

**Step 3.** You must submit a single email to [HDRSCH-applications@curtin.edu.au](mailto:HDRSCH-applications@curtin.edu.au)

Comprising of a single zip/compressed file containing the following documents:

**1. Application Form**

Single PDF File.

**Title:** Student ID\_ RPT2020\_Application

**2. Curriculum vitae**

- This can include links to publications, do not attach copies of your publication separately.

- You are required to use the Curtin CV template.

Single PDF File.

**Title:** Student ID\_ RPT2020\_CV

**3. Copies of Testamurs, Awards and Certificates detailed in your CV template.**

One Single PDF File.

**Title:** Student ID\_ RPT2020\_Awards

**4. Research Proposal\***

Your research proposal should be no more than 500 words (approximately 2 pages), must be clear and concisely written and must define the following critical information:

- Area of research (state the Faculty/School in which your course of study lies)



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- Clear statement of your research topic
- Brief overview of previous relevant research
- Objectives of the program of research and investigation
- Research methods and plan including references to key literature sources
- Proposed Principal Supervisor/s or the academic you've had preliminary discussions with.

*\*Students nominated as part of a Strategic Project do not have to include this component. Confirm this with your Supervisor. If in doubt, you should complete this step.*

Single PDF File.

**Title:** Student ID\_ RPT2020\_ Research Proposal

#### 5. Evidence of English Language Requirements

Applicants need to provide evidence of meeting [Curtin's HDR English admission criteria](#).

If you have included this evidence in your previous documents, *for example: a copy of an award that demonstrates you have completed tertiary studies in Australia*. You can fill in the English Language declaration template instead of attaching this evidence.

Single PDF File.

**Title:** Student ID\_ RPT2020\_ English

#### How to submit your application:

You must submit a single email to [HDRSCH-applications@curtin.edu.au](mailto:HDRSCH-applications@curtin.edu.au)

Comprising of a single zip/compressed file of your application documents with the

**Subject Line:** Student ID\_ First Name\_ Last Name\_ RTP2020 Scholarship Application

**Once submitted successfully you will receive a receipt via email from the Graduate Research School. This may take a couple of days to process.**

Please note if your application is submitted incomplete, you will received an email declining your application. You may amend your application and resubmit it in full, up until the close date **Sunday, 5pm WST 1st September 2019**. Any incomplete applications received after the close date will not be considered.

#### What else do I need?

##### 6. Referee Report - Mandatory

Contact a Curtin Primary supervisor and communicate with them about your background (they need to have your CV etc.) and interest in undertaking Doctoral research in their Area / School. Your application **will not** be complete until we have received your completed application, as well

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as a signed referee report from your Curtin Primary supervisor or appropriate member of your nominated Thesis Committee. These reports are confidential and your supervisor will be required to submit this on your behalf to [HDRSCH-applications@curtin.edu.au](mailto:HDRSCH-applications@curtin.edu.au).

The Graduate Research School will attach this to your application for you. Reports received after the close date will not be considered and your application will be considered incomplete.

You are required to contact your Primary Curtin Supervisor and ensure that they have submitted the **Primary Referee Report Template**.

Single PDF File.

**Title:** Student ID\_ RPT2020\_Primary Referee Report.

#### **7. Supplementary Referee Report - Optional**

Your application may be assessed on higher merit with an additional reference. This may be completed as a personal reference, work reference or other applicable affiliation. This reference is optional and your application can proceed without one. These reports are confidential and your referee is required to submit this on your behalf to [HDRSCH-applications@curtin.edu.au](mailto:HDRSCH-applications@curtin.edu.au). Please be advised that applicants who submit this report will be more competitive.

The Graduate Research School will attach this to your application for you. Reports received after the close date will not be considered.

You are required to ensure that your supplementary referee uses the **Supplementary Referee Report Template**

Single PDF File.

**Title:** Student ID\_ RPT2020\_Supplementary Referee Report.